

## **PARTICIPANT GUIDE**

Interested participants can register for the competition from July 09, 2026, to August 04, 2026. The registration will close on August 04, 2026. Last date for submission of the entries is August 20, 2026.

Participants are required to apply online through Design Award portal, [www.designaward.nhbonline.com](http://www.designaward.nhbonline.com). No other means/mode of application will be accepted.

Only one entry per team/per participant is allowed.

### **Important points to be noted before registration.**

#### **1. Who is eligible to participate in the competition?**

The Competition is being organized for 2 categories of participants:

##### **Participant Category I**

Registered Architects (*i.e. Architects registered with COA*) - Architects registered with COA can participate in the competition on an individual basis or in a team of maximum 5 members.

*Please note that Architectural firms are not eligible.*

##### **Participant Category II**

**Students pursuing Architecture course in Institutions approved by COA** – Students in 3rd year or above or students who have completed the bachelor's course in Architecture and pursuing post-graduation in related field, can participate as individual or in a team of maximum 5 members.

A forwarding letter from faculty member is required to be submitted by the participant during design submission (*Refer to Annexure III of dossier*).

#### **2. How do I choose the design category for my design submission?**

Participants are required to choose any one of the three geographical categories i.e. Plains, Coastal and Hilly Region for their design submission.

The design should be relevant to the geographical category selected.

Participant are required to mention the geographical category selected at the time of design submission.

### **3. What information do I need for registration?**

Please note that participation can be done on individual basis or in a team of maximum 5 members including team head.

#### **3.1. Registered Architects (i.e. Architects registered with COA)**

**For registration participants are required to give following basic details:**

- Individual Participant/Team Head Full Name
- Individual Participant/Team Head COA Registration Number
- Individual Participant/Team Head Address
- Individual Participant/Team Head Email
- Individual Participant/Team Head Contact Number

In case of participation as group details of other team members are to be provided once the registration of Team Head is completed.

#### **3.2. Students pursuing Architecture course in Institutions approved by COA**

**In case of individual participation**

- Institution Name & Postal Address
- Individual Participant/Team Head Name
- Individual Participant/Team Head Email
- Individual Participant/Team Head Contact Number
- Individual Participant/Team Head Enrolment Number

In case of participation as group details of other team members are to be provided once the registration of Team Head is completed.

- 4.** After successful registration the participant will receive an email containing Unique Identity Code (UIC) and password. Use these credentials to login into the portal.

#### **5. Adding Team Member Details**

After login, the participant will see an option to add team members. In case of individual participation please provide number of team members (excluding Team Head) as zero. For group participation please provide number of team members (excluding Team Head) in the group, and click on "SAVE" tab.

Then proceed with providing the details such as name, email, contact number etc. of other members.

Please note that number of team members once provided cannot be changed later.

## **6. Design Submission**

After adding team members participants can proceed with design submission.

### **How to proceed with design submission?**

Provide the title of the design, estimated cost and geographical region selected for design submission.

Documents required to be uploaded:

- a. Detailed Concept Note in pdf format. Maximum size allowed is 5 MB.
- b. Supporting Document for Estimated Cost (*Annexure 2 of Competition Dossier. The same can also be downloaded from the portal*)
- c. Drawing 1 (Layout Plan) in pdf format. Maximum size allowed is 5 MB.
- d. Drawing 2 (Elevation) in pdf format. Maximum size allowed is 5 MB.
- e. Drawing 3 (Sectional) in pdf format. Maximum size allowed is 5 MB.
- f. 3D walkthrough in MP4 format. Maximum size allowed is 50 MB - submission is optional.
- g. Forwarding letter from Faculty member for participants registered under the category of Students pursuing Architecture - pdf format, maximum size allowed is 5 MB. (*Annexure 3 of Competition Dossier. The same can also be downloaded from the portal*)
- h. Undertaking as per Annexure IV of competition dossier (*format may be downloaded from the portal.*)

### **Points to remember**

- Original Physical copies of design/ documents should be preserved to be produced by the participant, when asked for.
- Anonymity of the participant is to be ensured. Participant's name should not be mentioned in any of the submission documents, except the Undertaking and Forwarding Letter, failure to which, may lead to rejection of the entry.
- Each document to mention the Unique Identification Code (UIC) received during registration on the bottom right corner.

*Note: Please see clause E of competition dossier for detailed guideline about design submission.*

## **7. Submission of entry**

Inside your dashboard, you may save and preview your entry before final submission.

Provide acknowledgement for compliance to terms and conditions of the competition.

Modifications, if any, is permitted till the final submission of entry. After final submission no further change will be permitted by the portal.

On final submission, you will receive an email confirmation.

8. For assistance or clarifications please email on [design.award@nhb.org.in](mailto:design.award@nhb.org.in).